

	Annexure B: Acknowledgement Form for OHS legal and other requirements	Document Identifier	240-77471499	Rev	1
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The specific requirements that will be mandatory for informing the tenderer and the requirements that the tenderer must comply with when submitting the tender returnable:

NOTE: The tenderer must understand the Occupational Health & Safety (OHS) requirements listed hereunder.

1. Requirements

The principal contractor is expected to comply to the following documents when working at/rendering a service to Eskom but not limited to the following:

- a) Occupational Health and Safety Act 85 of 1993 and all applicable regulations
- b) Compensation for Occupational Diseases and Illnesses Act 130 of 1993
- c) Eskom SHEQ Policy 32-727
- d) Eskom Occupational Health & Safety Risk Assessment Procedure 32-520
- e) Eskom Life Saving Rules Procedure, 240-62196227 and Eskom Life Saving Rules Acknowledgment Form, 240-4392180.
- f) Eskom Occupational Health & Safety Incident Management Procedure, 32-95
- g) Eskom Employees Right of refusal to Work in an Unsafe Situation Procedure 240-43848327.
- h) Eskom Vehicle and Driver Safety Management Procedure, 240-62946386
- i) DMN 34-110 Operating A Vehicle Mounted Crane
- j) Eskom Work at Heights, 32-418
- k) Eskom Personal Protective Equipment (PPE), 240-44175132
- l) Eskom Protective Equipment for Work at Heights Specification, 240-100979499
- m) Eskom Substance Abuse, 32-37
- n) Eskom Behavioural Safety Observations, 32-407
- o) Project Specific Health & Safety specification provided, form74
- p) Project Baseline Risk Assessment (BRA)
- q) Emergency Planning Standard 32-123.
- r) Method statement - loading and off-loading of material / equipment and erection on sites

Please note that after contract award, the contractor shall submit site specific documentation for evaluation and there will be site specific readiness evaluation. The contractor shall be expected to comply with the site-specific requirements.

2. Cost allocation for OHS Compliance

The Contractor shall ensure that the submitted bid adequately made provision for the cost of all Occupational Health and Safety measures based on the overall contracted scope of the project.

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Note, the costing for OHS shall be detailed and itemised based on the overall contracted scope of the project in the Bill of Quantity (BoQ).

3. Induction

Eskom shall endeavour to provide induction where reasonably practicable based on mutual arrangement between the specific site (contractor) and the client. Where physical contact not possible, the client will provide the induction virtually or provide the material (presentation slides) to be used by the contractor where practical.

NB! *The principal contractor/supplier shall conduct their own induction to its own employees/visitors/suppliers.*

4. Penalties

Penalties shall be enforced on the principal contractor (supplier) for non-conformance/s (identified for the sub-contractors/suppliers) pertaining to Eskom and/or Statutory OHS requirement/s.

5. Medical Surveillance Programme (we can also reduce the info provided below and refer to Form 74 specific number)

The Contractor shall ensure that his employees are registered on a medical surveillance programme and are in possession of a valid medical fitness certificate (Annexure 3).

The certificate of fitness shall be relevant to the type of work (risk based) that the employee will be exposed to. This will require each employee to have a risk-based person job specification that will be used as a basis for medical examination.

6. Training

The Contractor shall ensure that the resources to work on the project have the required related training, knowledge, and experience specific to the scope of work/services (task to be executed), **including compliance to ORHVS requirements**. (All the certificates shall be valid and issued by the training service provider that is registered as per SETA/SAQA requirements. The training certificate as a minimum shall have attendee name, course name and Unit Standard, the training date and duration, issue date, SAQA registration number, supplier details clearly indicated on the certificate.

7. Compensation of Occupational Injuries and Diseases Act (COIDA)

The Contractor shall submit proof of registration and letter of good standing with the compensation fund or with a licensed compensation insurer for his company; based on South African legislative requirements. This must remain valid for the duration of the contract. The Letter of Good Standing shall reflect the name of the Contractor.

8. OHS Policy

The submitted policy must comply to OHS Act Section 7, and should be signed by the highest ranking officer of the organization (CEO)

9. Method Statement

The work procedure should further cater for the method of offloading, delivery, placement on foundation, installation, erection, testing, transportation, commissioning and storage of power transformers. The method statement should address the identified risks and control measures associated with offloading process, the offloading equipment, compliance to legislative requirement in every process, including the competency requirements of the user of all equipment in all processes.

10. OHS Audits

Eskom reserves the right to conduct unannounced inspections/audits to ensure compliance to legal & other requirements, and provide assurance to the Client representatives and their key stakeholders

11. Incident Investigation

The Contractor shall report all incidents/accidents as required in terms of the legislation.

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All OHS incident reporting, recording, classification, and investigation will be done according to the requirements set out in the Eskom document 32-95 (latest version)

12. Emergency Care

The contractor shall prepare an emergency preparedness plan for site, plan and schedule the drills thereafter share the report with the Client. This should be in line with the Emergency Planning standard 32-123.

13. Risk Assessment

The Contractor shall prepare, provide, maintain and update (at defined intervals) a Baseline Risk Assessment in line with their scope of work and, in alignment with Eskom 32-520 procedure and/or acceptable methodology.

14. Working at Heights

Wherever reasonably practicable, preference is given to the performance of work at ground level as opposed to the elevated position. Where work in an elevated position is necessary, preference is given to fall prevention measures such as, but not limited to, effective barricading and the use of work platforms. Persons may only work from a fall risk position if a site-specific fall protection plan is in place and correctly implemented

15. Life Saving Rules

The contractor shall ensure that to the extent of applicability, any work performed on any NTCSA premises (including delivery of any product), then the rules shall be obeyed by him and their employees.

16. OHS Performance Status Reports

The Contractor shall provide an OHS Statistical and Non-Statistical Reports, dashboards, presentations as per the Client requirements.

Reporting must be submitted as per the agreed date.

17. OHS Act 37(2) agreement

A section 37(2) agreement must be signed between the Client and the Contractor at the time of awarding the contract. A signed copy of this agreement is submitted to the Client prior to commencement of any activities on site. (Employer's document number 240-59678141).

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I, the undersigned, hereby confirm that I, on behalf of
(Insert Name of Contractor Company) will comply with the relevant applicable OHS legislation, specifications, work instructions, and standards in accordance with the scope of the project and fully understand the consequences of non-compliance.

Signed at on day of 20.....

Full Name of Authorised person (CEO/Director/ Managing Director)

Signature

Date

Witness 1

Witness 2

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